

Industrial/Alteration Pre-Start Checklist

Title: _____

Install Dates: _____

Ship/Industrial Site: _____

Description of Work:
(If an alteration list the complete number)

Location of Work: _____

Availability Type: _____

Signature of Government Representative

Signature of Industrial/AIT Team Leader

Printed Name & Activity

Printed Name & Company

Date: _____

Date: _____

Industrial/Alteration Pre-start Checklist Items:

- Tag Out - Have all personnel assigned to job-site been trained IAW OPNAV Instruction 3120.32C, Sec 630.17 and all local instructions and a copy of the training provided to appropriate NSWCCD-SSES representative?
() Yes () N/A
- Welding/Hot Work - Have written Welding/Brazing procedures and performance qualification tests IAW S9074-AQ-GIB-010/248 for each procedure been provided to the appropriate NSWCCD-SSES representative?
() Yes () N/A
- Fire Watch - Have all personnel assigned as Fire Watch been trained IAW S9086-CH-STM-030/CH074 and NFPA STD 51B and 312 as appropriate with a copy of training records provided to the designated NSWCCD-SSES representative?
() Yes () N/A
- Gas Free - Have gas free services been arranged and coordination between the ship/industrial activity fire marshal and contractor been instigated?
() Yes () N/A
- Housekeeping - (a) Have all personnel assigned to the job-site been briefed on the correct procedures for Fire Prevention and house keeping?
() Yes () N/A
(b) Has the team leader been made aware of the requirement for a daily inspection in conjunction with the NSWCCD-SSES representative and the correction of all discrepancies found within four hours?
() Yes () N/A
- In-Brief - Has the in-brief with the ship/industrial activity, NSA and (if appropriate) CHET been scheduled?
() Yes Date: _____ () N/A
- HAZMAT - Is a process control procedure in place for the removal/disposal of hazardous material (generated or removed during installation) IAW local site specific guidelines listed in the NAVSSES QA Plan?
() Yes () N/A
- Environmental - Is a process control procedure in place for operations that may result in toxic or Hazardous substances (as listed in OSHA 29 CFR 1915.1000, Subpart Z)?
() Yes () N/A
- Topside - Has a man-aloft restriction been arranged with the ship Combat Systems Officer (CSO) or Electronic Maintenance Officer (EMO) for any topside work?
() Yes () N/A
- SUBSAFE - Have all team members been briefed on specific requirements for operations involving SUBSAFE procedures?
() Yes () N/A
- In-Process Control Procedures (IPCPs) - Have the site/job specific QA Plan and IPCPs been provided to the industrial/AIT team leader and have all team members been briefed on same?
() Yes () N/A